

Safest People, Safest Places

County Durham and Darlington
Fire and Rescue Authority



COMBINED FIRE AUTHORITY

25 JULY 2017

NOTES OF THE POLICY AND PERFORMANCE REVIEW COMMITTEE HELD ON 6 JULY 2017

REPORT OF THE CHAIR OF THE POLICY AND PERFORMANCE REVIEW COMMITTEE

Members Present: Cllr C Carr (Chair)
Cllrs J Bell, D Hicks and H Nicholson
Cllr P Howell (Observer)

Apologies: Cllrs D Stoker and B Jones

Purpose of the report

1. The purpose of this report is to provide members with an update of the discussions of the Policy and Performance Review Committee held on the 6 July 2017.

Induction Programme

2. A short presentation on the role of the Performance, Policy and Review (PPR) Committee was given by A Hopkinson. The following areas were considered and discussed by the Committee:
 - Overview of the planning and performance management frameworks;
 - Role of the members to scrutinise and challenge service performance;
 - The Fire Service Inspectorate;
 - Performance call-ins.

Presentation – Deliberate Fires

3. A presentation on deliberate fires was given by J Walkden and S Wharton. The following areas were considered and discussed by the Committee:
 - Deliberate primary and secondary fires;
 - The increase in deliberate fires, both nationally and locally, towards the end of the last year;
 - The cause of the rise in incidents;
 - Resources and funding;
 - Partnership working;
 - Effective communication.

The Committee **noted** the presentation.

Performance Report Quarter Four 2016/17

4. The organisational performance indicators for quarter four were presented to the committee. Overall 73% of the strategic PI's met or exceeded their target with 58.4% maintaining or improving on performance compared to the previous year. The key areas of performance where performance was strong or where additional work is required to secure improvement were discussed with the members.

The Committee **noted** and **commented** on the report.

Health and Safety Annual Report

5. The Members were presented with the Health and Safety Annual Report 2016/17. A Hopkinson advised on the following areas which were considered and discussed by the Committee:
 - The structure of the report aligned to the Plan, Do, Check, Act framework;
 - Strengthened level of analysis in anticipation of the information likely to be required by the inspectorate;
 - Safe person concept;
 - Drivers of fire appliances.

The Committee **noted** and **commented** on the report.

Letters of Appreciation

6. There had been a total of 12 letters received. The Committee considered the various letters of appreciation that had been submitted to the Service. A Hopkinson advised that letters received were published in the weekly staff bulletin with notable ones given increased recognition as appropriate.

The Committee **noted** the report.

Part B

Complaints

7. The Committee were informed that there had been two formal complaints received by the service in the reporting period. No complaints had been forwarded to the Local Government Ombudsman.

The Committee **noted** the report.