

Safest people, safest places

County Durham and Darlington
Fire and Rescue Authority



COMBINED FIRE AUTHORITY

12 JUNE 2017

COMBINED FIRE AUTHORITY CONSTITUTION

REPORT OF CHIEF FIRE OFFICER

Purpose of report

1. The purpose of this report is to provide members with a copy of the Authority's Constitution.

Background

2. The Constitution outlines the fundamental principles by which the Fire Authority operates, how decisions are made and the procedures which are followed to ensure transparency, efficiency and accountability.
3. The Constitution details how the Fire Authority fulfils its legal obligations and specific areas of responsibility for both elected members and officers. It contains useful information for members such as the Code of Conduct and the rules and procedures on how the Combined Fire Authority conducts its business. It is important that members are familiar with the contents of the document and it forms part of the Members Induction Programme.
4. A full review of the Constitution was undertaken last year which was approved by the Authority at the 2016 Annual General Meeting. A copy of the Constitution is attached as Appendix A.

Recommendations

5. The Authority is requested to:
 - (a) **note** the contents of the report and the Constitution as outlined at Appendix A.